



<https://www.egtc-rhine-alpine.eu>

JOB VACANCY: Director Rhine-Alpine EGTC

The Interregional Alliance for the Rhine-Alpine Corridor EGTC is offering the position of the Director.

Who we are:

The Alliance has been founded in 2015 and gathers 26 members, i.e. regions, cities and ports along the Rhine-Alpine Corridor. It is a unique organisation cooperating for the development of the Rhine-Alpine Corridor as the busiest of the nine Core Network Corridors, based on a Joint Strategy and an Action Plan.

Whom we are looking for:

We are looking for a new Director who will dynamically continue our successful cooperation with new ideas and a strong vision to the future development of our Corridor.

Responsibilities and tasks:

According to the Convention, the main responsibilities of the Director, which will be executed jointly with the EGTC's secretariat include:

- representing the EGTC in law
- presenting the strategic outlook
- presenting annually the work plan to the Assembly for approval
- engaging actively with European funding programmes, relevant European networks and the European Commission with a view to intensified collaboration
- supervising and leading the Secretariat (the external personnel will be recruited in a separate tender procedure).

The tasks in more detail:

a) Animate, moderate and develop the EGTC Network

- Keeping in contact with EGTC members
- Preparing and moderating of (indicative numbers)
 - 2 General Assembly per year
 - Up to 4 Management Committee Meetings per year
 - 8 Expert Group and Thematic Focus Groups Meetings per year
 - 9 EGTC Rhine-Alpine Talks webinars

- Promoting membership to the EGTC / recruiting new members
- Organisation of the accession and approval procedure for new members with competent authorities
- Encouraging the members to implement operational projects

b) Strategic Activities

- Strategic refinement of the EGTC
- Drive and support strategic and operational projects
- Further developing of existing and new formats
- Prepare and present decision documents and analysis
- Preparation of position papers and statements of the EGTC
- Keep contacts to stakeholders in the EU Institutions, mobility providers, relevant European networks and national ministries
- Enlargement of the network

c) Representing the EGTC

- Representation of the EGTC by active participation at relevant conferences, fairs and events, e.g. TEN-T Corridor Fora, TEN-T Days, Week of Regions and Cities, ...
- Updating of the Joint Strategy and the Action Plan
- Engaging actively with European Authorities, relevant European networks and the European Commission with a view to intensified collaboration
- Participating at relevant conferences, fairs and events
- Preparing and disseminating position papers and statements of the EGTC
- Presenting project results
- Keeping contact to stakeholders within the EU Institutions, funding sources, mobility providers, relevant European networks and national ministries

d) Financial Planning and Control

- Elaboration and presentation of Annual Budget Plan according to German law
- Elaboration and presentation of Annual Financial Report
- Invoicing of annual member fees
- Opening of new financial resources.

Requirements:

a) Professional skills:

- Relevant academic degree
- Excellent knowledge of European transport policy
- Excellent knowledge in relevant EU Funding programmes
- Experience in project application and implementation
- Experience with the diverse government and policy landscape across the Rhine-Alpine Corridor
- Experience in leading and supervising a team

b) Personal skills:

- Strategic and analytical mind-set with hands-on mentality
- Ability to manage and extend the network
- Ability to advise all levels of the organization
- Driven and able to motivate and guide others

- Versed communicator navigating easily in an international environment
- Strong communication and networking capabilities
- Readiness to travel
- Fluent English skills in speaking and writing, German and/or another language of the Rhine-Alpine Corridor states would be a plus
- Basic knowledge of the German administrative system as the EGTC works under German public law including budget and accountability regulations.

Working conditions:

The Director will conclude a service contract with the EGTC but will not be employed by the EGTC.

The position can be fulfilled in part-time and work from remote is possible. Working time can be organized individually by respecting the needs of the fulfilment of the responsibilities and tasks mentioned above. Average working hours over a longer period are estimated at about 12 hrs/week, but with quite some variation depending on the specific tasks which are due.

The work of the director is supported by professional personnel of the EGTC secretariat which will be recruited newly in a separate tender. The organisation providing the director will not be eligible for the application of the EGTC secretariat services.

Start of contract: 1 January 2022

Duration of the contract: 3 ½ years, with an optional prolongation of another 3 ½ years if both parties agree. The probationary period is six months.

Remuneration: 33,000 €/a

Procedure:

The Director will be appointed by the Assembly of the 26 EGTC members at its autumn meeting 2021.

Please send your application and provide appropriate evidence that you meet the requirements of the job being offered **with substantial documents until 9 July 2021 by mail to**

Interregional Alliance for the Rhine-Alpine Corridor EGTC

Director Jörg Saalbach

joerg.saalbach@egtc-rhine-alpine.eu